

Executive Committee Meeting Minutes October 3, 2016

Chair Decker called the meeting to order at 8:33 a.m. and led the committee in the Pledge of Allegiance.

Committee Members Present: Chairman Paul Decker, Dave Swan, Dave Zimmermann (left at 12:37 p.m.), Jim Heinrich, Larry Nelson, and Peter Wolff (left at 9:39 am, returned at 10:09 am). Absent: Christine Howard.

Others Present : Chief of Staff Mark Mader, Legislative Policy Advisor Sarah Spaeth, Director of Parks and Land Use Dale Shaver, Administration Director Norm Cummings, Suzanne Kelley of Waukesha County Business Alliance, Tim Casey of Waukesha County Center for Growth, Federated Library Director Connie Meyer, Budget Management Specialist Bill Duckwitz, UW Extension Director Jerry Braatz, Senior Financial Budget Analyst Steven Trimborn, Senior Financial Analyst Mark Yatchak, Human Resources Manager Jim Richter, and Supervisor Kathleen Cummings. Minutes Recorded by Beth Schwartz, County Board Office.

Approve Minutes of September 12 & September 19, 2016

Motion: Swan moved, second by Wolff to approve the minutes of September 12, 2016 and September 19, 2016. Motion carried 6-0.

Discuss and Consider the 2017 UW Extension Office Operating Budget

Braatz discussed the 2017 operating budget for the UW Extension Office including the financial and positions summaries, capital projects, strategic outcomes and objectives, program highlights, and activity data. Both revenues and expenditures total \$510,473, a decrease of \$69,456 or -12.0% from the 2016 budget. The County tax levy totals \$344,763, a decrease of \$5,000 or -1.4%. Braatz attributed this decrease to two multi-year federal grants ending including the Sober Truth on Preventing Underage Drinking (STOP Act) grant and the Farm Food Safety grant. The positions summary shows a decrease of .73 for a total of 11.80 FTE positions. No major concerns were voiced pertaining to this budget.

Motion: Swan moved, second by Nelson to tentatively approve the 2017 UW Extension Department budget. Motion carried 6-0.

Supervisor Wolff left the meeting at 9:39 a.m.

Discuss and Consider 2017 Bridges Library System Budget

Meyer and Trimborn discussed the 2017 operating budget for the Bridges Library System including the financial and positions summaries, capital projects, strategic outcomes and objectives, program highlights, and activity data. Total all funds, revenues are budgeted at \$2,121,460, an increase of \$55,059 or 2.7% from the adopted 2016 budget. The County tax levy totals \$3,517,752, an increase of \$53,633 or 1.5%. Total expenditures are budgeted at \$5,618,112, an increase of \$148,672 or 2.7%. The positions summary shows a decrease of .11 for a total of 6.5 FTE positions. Meyer noted budget increases can be attributed in part to projects including catching up on filing holds for high demand e-materials, providing local IT tech support to assist member libraries with technology needs, and improving service delivery in member libraries. No major concerns were voiced pertaining to this budget.

Supervisor Wolff returned to the meeting at 10:09 a.m.

Motion: Nelson moved, second by Wolff to tentatively approve the 2017 Bridges Library System budget. Motion carried 6-0.

Update on Waukesha County Center for Growth

Shaver, Kelley, and Casey provided the committee an overview of the Waukesha County Center for Growth (WCCG). Kelley explained that in 2015 a business growth strategy was developed and the organization was

created to implement the growth initiatives. Using this model, several companies have been supported in order to attain the business within the County, providing services such as market research, industrial and business park development planning and negotiations, and business retention. Decker and Zimmerman commented on the funding of the WCCG and that this economic development organization is a good investment. Casey said, in answering Zimmerman's question about State funding, creating regional jobs is vital to the State's economic health.

County Board Committee Reports by Committee Chairs for the Following 2016 Meetings:

Parks & Land Use of September 20- Zimmerman reported on the capital projects over which Supervisors expressed concern.

Human Resources of September 20- Nelson reported that the capital project had support from the committee and no major concerns were expressed.

Finance of September 21- Heinrich reported on the capital projects the committee discussed and no major concerns were expressed.

Judiciary & Law Enforcement of September 30- Wolff reported on the capital projects the committee discussed and no major concerns were expressed.

Discuss and Consider 2017 Non-Departmental Budget

Cummings and Duckwitz discussed the 2017 operating budget for Non-Departmental including the financial and positions summaries, capital projects, strategic outcomes and objectives, program highlights, and activity data. Total all funds, revenues are budgeted at \$27,163,900, an increase of \$755,000 or 2.9% from the adopted 2016 budget. The County tax levy totals \$46,200- a zero increase. Expenditures total \$27,210,100, an increase of \$755,000 or 2.9%. The positions summary shows there are no positions budgeted in this fund. No major concerns were voiced pertaining to this budget.

Motion: Zimmerman moved, second by Wolff to tentatively approve the 2017 Non-Departmental budget. Motion carried 6-0.

County Board Committee Reports by Committee Chairs for:

Public Works of September 29: Swan reported on the capital projects the committee discussed and the concerns that were expressed.

Public Comment

Cummings discussed Capital Project Minooka Restroom Shelter #201602 for the construction of a new restroom and shelter at picnic area 3 at Minooka Park and insisted on the need for a family bathroom added to the project.

Consider Resolution 171-R-001: Adopt Five-Year Capital Projects Plan

Duckwitz discussed the revisions to capital project #201611 CTH C, Hasslinger Drive Intersection. The revision is a technical correction, specifying that there was a cost-update to this project that was not noted explicitly in the first version that went to the County Board for review in September. The actual dollar amounts in the project form have not changed since committee reviewed this form in September. The cost update was already included in the figures. This technical correction is just to clarify that there was a cost update from last year's adopted project form and to explain it.

MOTION: Swan moved, second by Heinrich to approve the 2017 Capital Projects Plan. Motion carried 6-0.

Swan said he is concerned Cummings' request for a family bathroom may not be approved by the County Board because of cost.

Supervisor Zimmerman left the meeting at 12:37 p.m.

Report on the Wisconsin Counties Association (WCA) Conference

Decker reported that challenges facing the Counties include transportation budget stability. There was also discussion about improving transportation between Madison and Milwaukee. Mader and Nelson reported on Criminal Justice and Mental Health topic discussions.

MOTION: Wolff moved, second by Heinrich to adjourn at 12:48 p.m. Motion carried 5-0.

Respectfully submitted,

Peter Wolff
Committee Secretary